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| A picture containing icon  Description automatically generatedATTACHRECENT PASSPORT SIZE PHOTOGRAPHHERE**Personal History Form**This form allows you to apply for fixed term, short term, consulting, internship, and fellowship position advertised by Farming Future Bangladesh (FFB). Please complete the form carefully, answer all mandatory sections completely with due diligence. Farming Future Bangladesh will review your personal history form and contact you if short-listed for the applied position. **Note: Please do not contact FFB directly regarding the status of your application. FFB may contact your current employer and supervisor at any time of the selection process.**  |
| **1. APPLICATION SUMMARY (**Mandatory to complete) |
| **Applied Position** |  |
| **Work Experience** |  |
| **Current Salary** |  |
| **Expected Salary** |  |
| **Employer (If any)** |  |
|  |
| **2. GENERAL INFORMATION (**Mandatory to complete) |
| **Last Name** |  |
| **Middle Name**  |  |
| **First Name** |  |
| **Preferred Name** |  |
| **3. PERSONAL INFORMATION** (Mandatory to complete) |
| **Date of Birth (dd/mm/yyyy)** |  | **Place of Birth**  |  |
| **Citizenship at Birth** |  | **Present Citizenship** |  |
| **NID No.** |  | **Passport No.** |  |
| **Blood Group** |  | **Emergency Contact No.**  |  |
| **Gender** | Male [ ]  Female [ ]  No Selection [ ]  |
| **Marital Status** | Married [ ]  Single [ ]  Divorced [ ]  Widowed [ ]  No Selection [ ]  |
| **4. CONTACT INFORMATION** (Mandatory to complete) |
| **Permanent Address** |  |
| **City** |  | **Postal Code** |  |
|  |
| **Permanent Address** |  |
| **City** |  | **Postal Code** |  |
| **5. PHONE NUMBERS** (Mandatory to complete) |
| **Contact 1** |  | **Business** |  |
| **Contact 2** |  | **Emergency** |  |
| **6. EMAIL ADDRESS** (Mandatory to complete) |
| **Email Address 1** |  | **Email Address 2** |  |
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| **7. EDUCATION** (Mandatory to complete) |
| **Title** | **Result** | **Passing Year** | **Subject** | **Institute Name and Place** |
| 1. |  |  |  |  |
| 2. |  |  |  |  |
| 3. |  |  |  |  |
| 4. |  |  |  |  |
| 5. |  |  |  |  |

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| **8. TRAINING** (If any) |
| **Title** | **Category** | **Duration** | **Topic** | **Institute Name and Place** |
| 1. |  |  |  |  |
| 2. |  |  |  |  |
| 3. |  |  |  |  |
| 4. |  |  |  |  |
| 5. |  |  |  |  |

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| **9. COMPUTER PROFICIENCY** (If any) |
| **Skill** | **Professional**  | **Confident**  | **Average** | **Beginner** |
| 1. Word & Typing | [ ]   | [ ]   | [ ]   | [ ]   |
| 2. Spreadsheet | [ ]   | [ ]   | [ ]   | [ ]   |
| 3. Presentation | [ ]   | [ ]   | [ ]   | [ ]   |
| 4. Internet | [ ]   | [ ]   | [ ]   | [ ]   |
| 5. Graphics  | [ ]   | [ ]   | [ ]   | [ ]   |
| 6. Multimedia | [ ]   | [ ]   | [ ]   | [ ]   |

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| **10. LANGUAGE PROFICIENCY** (If any) |
| **Skill** | **Professional**  | **Confident**  | **Average** | **Beginner** |
| 1.  | [ ]   | [ ]   | [ ]   | [ ]   |
| 2.  | [ ]   | [ ]   | [ ]   | [ ]   |
| 3.  | [ ]   | [ ]   | [ ]   | [ ]   |

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| **11. WORK EXPERIENCE** (Mandatory to complete, if any)  |
| Starting with your current position, list all employment in REVERSE ORDER. Three blocks are provided. If you need to add more information the blocks accordingly.  |
| **Employment History: 1**  |
| **Start Date**(dd/mm/yyyy) |  | **End Date**(dd/mm/yyyy |  | [ ]  Full Time[ ]  Part- Time |
| **Employer** |  |
| **Job Title** |  |
| **Supervisor’s Name**  |  |
| **Annual Gross Salary** |  |
| **Reason for Laving** |  |
| **Major Responsibilities** | (Not More than 5 bullet points)  |
| **Major Accomplishment** | (Not More than 5 bullet points) |
|  |
| **Employment History: 2** |
| **Start Date**(dd/mm/yyyy) |  | **End Date**(dd/mm/yyyy) |  | [ ]  Full Time[ ]  Part- Time |
| **Employer** |  |  |  |  |
| **Job Title** |  |  |  |  |
| **Supervisor’s Name**  |  |  |  |  |
| **Annual Gross Salary** |  |  |  |  |
| **Reason for Laving** |  |  |  |  |
| **Major Responsibilities** | (Not More than 5 bullet points)  |
| **Major Accomplishment** | (Not More than 5 bullet points) |
|  |
| **Employment History: 3** |
| **Start Date**(dd/mm/yyyy) |  | **End Date**(dd/mm/yyyy) |  | [ ]  Full Time[ ]  Part- Time |
| **Employer** |  |
| **Job Title** |  |
| **Supervisor’s Name**  |  |
| **Annual Gross Salary** |  |
| **Reason for Laving** |  |
| **Major Responsibilities** | (Not More than 5 bullet points)  |
| **Major Accomplishment** | (Not More than 5 bullet points) |
| **(Add more if required)** |

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| **12. PROFESSIONAL REFERENCES (**Mandatory to complete) |
| **General Information** | **Reference 1** | **Reference 2** | **Reference 3** |
| Name |  |  |  |
| Title/Designation |  |  |  |
| Employer |  |  |  |
| Phone/Mobile |  |  |  |
| Email |  |  |  |
| Mailing Address |  |  |  |

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| **13. QUESTIONNAIRE** (Mandatory to complete) |
| Are you now, or have you ever been, a permanent civil servant in your government’s employ? [ ]  Yes[ ]  No |
| If the answer is Yes, please share details:  | Start date(dd/mm/yyyy) |  | End date(dd/mm/yyyy) |  |
| Have you ever been arrested, indicted, or summoned in court as defendant in a criminal proceeding, or convicted, fined, or imprisoned for the violation of any law (excluding minor traffic violations)? [ ]  Yes[ ]  No |
| If the answer is Yes, please share details:  | **Details** |  |
| Have you ever been the subject of an investigation into allegations of misconduct? [ ]  Yes[ ]  No |
| If the answer is Yes, please share details:  | **Details** |  |
| Have you ever been the subject to disciplinary proceedings or measures during your current or previous employment? [ ]  Yes[ ]  No |
| If the answer is Yes, please share details:  | **Details** |  |
| Would you accept employment for less than six months? [ ]  Yes[ ]  No |
| Working in FFB may require field work across the country in difficult situations. Do you commit to accept deployment to such field activity and operations? [ ]  Yes[ ]  No |
| Do you have spouse and children? [ ]  Yes[ ]  No |
| If the answer is Yes, please share details:  | **Name** | **Date of Birth (dd/mm/yyyy)** | **Relationship** |
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| **14. CONFIRMATION AND CONSENT (**Mandatory to complete) |
| You are requested to complete the following to complete your employment application:  |
| **ACCURACY OF CONTENT** | The content of this application is accurate and contains no false information.  | [ ]  Yes[ ]  No |
| **EDUCATION INFORMATION** | You give full consent and authorize Farming Future Bangladesh to contact each of your educational institutions listed in this application for the purpose of conducting background and reference check. Information received from your educational intuitions will be treated with confidentiality.  | [ ]  Yes[ ]  No |
| **WORK EXPERIENCE**  | You give full consent and authorize Farming Future Bangladesh to contact your current and previous employer including your current supervisor to check work experience and professional references. Information received from your employers will be treated with confidentiality. | [ ]  Yes[ ]  No |
| Finally, you understand that submission of false information or misrepresentation and/or submission of falsified documentation constitutes serious misconduct which will be sufficient cause for rejection or if employed, dismissal of your employment. |
| [ ]  I consent to all the foregoing as part of the process of evaluation of my application. |
| Name |  |
| Signature |  | Date(dd/mm/yyyy) |  |